

Overview

UNIVERSITY OF NIGERIA

Office of the Registrar

ADVERTISEMENT FOR PRE-QUALIFICATION FOR YEAR 2020 CAPITAL APPROPRIATION PROJECTS AT UNIVERSITY OF NIGERIA, NSUKKA

(1.0) INTRODUCTION

University of Nigeria, Nsukka, Enugu State hereby invites interested, competent and reliable contractors to participate for pre-qualification exercise. Eligible contractors are required to adhere to information as pre-requisites for pre-qualification. The projects were allocated funds under Year 2020 Capital Appropriation as follows:

(2.0) THE PROJECTS:

S/N	DESCRIPTION	REFERENCE NUMBER
1	Construction/Provision of Infrastructure including Renovation of Sanitary Facilities	UNN/CAP/2020/01
2	Provision and Reticulation of Water in Enugu Campus	UNN/CAP/2020/02

(3.0) REQUIREMENTS FOR PRE-QUALIFICATION (TECHNICAL BIDDING)

Prospective bidders are required to submit the following documents:

- (i) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7 or CAC 1.1);
- (ii) Evidence of Company's Tax Clearance Certificate for the last three years (2017, 2018 & 2019) expiring on 31 December, 2020;
- (iii) Evidence of Current PENCOM Compliance Certificate valid till 31 December, 2020;
- (iv) Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2020.
- (v) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2020;
- (vi) Evidence of Registration with the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by the Bureau of Public Procurement (BPP);
- (vii) Sworn Affidavit disclosing whether or not any officer of the relevant committee of University of Nigeria, Nsukka or Bureau of Public Procurement is a former or present director, shareholder or has any pecuniary interest in the Bidder and confirm that all information presented in its bid are true and correct in all particular.
- (viii) Evidence of Company's Audited Accounts for the last three years (2017, 2018 & 2019) Accounting year.
- (ix) Evidence of Financial Capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project;
- (x) Company's Profile and the Curriculum Vitae (CV) / certificates of at least three (3) key staff to be deployed for the project: COREN, QSRBN, ARCON, CORBON ETC.

(xi) Evidence of verifiable documentary evidence of at least three (3) similar jobs executed in last three (3) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects.

(xii) List of Plants/Equipment with proof of ownership/Lease (where applicable).

(xiii) All documents for submission must be transmitted with covering/forwarding letter under the company/firm's letterhead paper bearing amongst others, the registration number (RC) as issued by the Corporate Affairs Commissions (CAC), Contact Address, Telephone numbers (preferable GSM NO) and e-mail addresses. The letterhead paper must bear the names and nationalities of the Directors of the Company at the bottom of the page duly signed by the authorized officer of the firm.

METHOD OF APPLICATION:

Eligible companies/firms who desire to execute these projects are required to prepare and submit their Technical Bid document in one (1) hard copy and one (1) soft copy in a sealed envelope clearly marked on top: PRE-QUALIFICATION FOR YEAR 2020 CAPITAL APPROPRIATION PROJECTS AT UNIVERSITY OF NIGERIA, NSUKKA. (State clearly the Reference Number and Description please) and addressed to

The Registrar and Secretary to Council, University of Nigeria, Nsukka.

Technical Bid documents should be submitted and dropped into the box at Room 226, Registrar's office, University of Nigeria, Nsukka latest Wednesday 5 August, 2020 on or before 12:00 noon on that date.

OPENING OF PRE-QUALIFICATION DOCUMENTS

Technical Bid documents will be opened immediately after the deadline for submission at **12:00 noon on Wednesday 5 August, 2020** in the NUGA Secretariat, UNN in the presence of observers.

(6.0) GENERAL INFORMATION:

- (i) Bidders are to ensure that they sign the evidence of submission of documents at the Registrar's Office after submission.
- (ii) Bids submitted after the deadline for submission will be returned un-opened;
- (iii) Consent to allow for verification of all the documents submitted including CAC, FIRS, PENCOR, ITF, NSITF and company's financial standing with Bankers
- (iv) Pre-qualified contractors/firms will be communicated in writing to collect the Financial Bid documents and would be required to pay the stipulated tender fee for the Project.
- (v) The technical bids opening shall be conducted in line with COVID19 guidelines;
- (vi) Bidders can submit through Post (Courier Services);
- (vii) Only pre-qualified bidders will be invited at a later date for collection of tender documents;
- (viii) All costs incurred in the course of the response to this invitation and requests for information shall be borne by the responding firm/company.
- (ix) The University of Nigeria, Nsukka is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007

SIGNED:

DR CHRIS IGBOKWE

REGISTRAR, UNN

